

# FODDER + FARM

## Cancellation Policy for Private Events at Fodder + Farm:

We understand that circumstances may arise leading to the cancellation or rescheduling of private events at Fodder + Farm. To ensure a fair and transparent process for both parties, we have developed the following cancellation policy:

### 1. Notification Period:

- Cancellations or requests for rescheduling must be made in writing and submitted to Fodder + Farm management at least 30 days prior to the scheduled event date. This allows us sufficient time to make necessary adjustments to our schedule and offerings.

### 2. Cancellation Fees:

- If a cancellation is made within 30 days of the event date, a cancellation fee of 15% of the total estimated event cost will be charged to cover administrative and operational expenses incurred by Fodder + Farm. This fee will be deducted from any deposit or prepayment made by the client.
- If a cancellation is made within 14 days of the event date, the client will be responsible for 50% of the total estimated event cost.
- Cancellations made within 7 days of the event date will result in the client being responsible for the full payment of the total estimated event cost.

### 3. Rescheduling:

- Requests for rescheduling the event date will be accommodated based on availability and must be made at least 30 days prior to the original event date. If a rescheduled date cannot be agreed upon, the cancellation policy will apply.

### 4. Force Majeure:

- Fodder + Farm reserves the right to cancel or reschedule events in cases of force majeure, including but not limited to natural disasters, government restrictions, or other unforeseen circumstances beyond our control. In such cases, any prepaid fees or deposits will be refunded in full, and neither party shall be held liable for any additional costs or damages.

5. Payment:

- Payment of any applicable cancellation fees must be made within 7 days of the cancellation notification date.

By booking an event at Fodder + Farm, the client agrees to adhere to the terms of this cancellation policy. We appreciate your understanding and cooperation in helping us maintain the integrity of our event schedule and services.

If you have any questions or require further clarification regarding our cancellation policy, please do not hesitate to contact us.

Sincerely,

Kat Goldin + Lucy Pattinson

Directors

Fodder + Farm